

DAVIS POLICE DEPARTMENT

Specialized Assignments Special Operations Division (ILP/COPPS)

Intelligence Led Policing (ILP)/Community Oriented Policing and Problem Solving (COPPS)

Duties of Supervisor

The Team provides the Department with the ability to quickly address emerging crime trends and problem areas, and allows the Department to direct trained officers to a specific problem. The overriding philosophy is that crime can be deterred through highly proactive enforcement and through directed intelligence led enforcement using creative problem oriented policing and investigative strategies.

The goals of Team are as follows:

- Manage or assist in the supervision of those on probation, parole or PRCS.
- Conduct undercover, special investigative or special enforcement operations.
- Gather information relating to criminal behavior by analyzing reported crimes, managing informant assets, gathering feedback from community members and interviewing offenders.
- Analyze information and turn it into usable intelligence.
- Identify either loosely knit or organized criminal networks that may be operating in our jurisdiction.
- Design and implement solutions or effective management and investigative plans aimed at reducing or controlling criminal behavior.

The supervisor is responsible for directing, developing, and evaluating personnel assigned to the Team, and to facilitating Intelligence Lead Policing in the Department.

The supervisor serves at the pleasure of the Police Chief.

Duration of Assignment

The length of this assignment is 4 years, with the option of a one-year extension. This assignment will not exceed 5 years.

Minimum Requirements

1. Demonstrated ability to write clear, concise, timely, and detailed police reports.
2. A willingness to work various shifts, including a flexible work schedule, and work "on-call" during off-duty hours, including weekends and holidays.
3. Have demonstrated organizational and time management skills.

Application Process

Upon notice of vacancy, qualified sergeants may submit a letter of interest to Professional Standards; which includes time in law enforcement, previous specialty assignments, a statement that they meet the minimum requirements for the positions, and any special knowledge or skills possessed which should be considered.

Selection will then be made using the following process:

1. A selection committee will convene to evaluate candidates who apply for the position.
2. Selection committee members will include; the Special Operations Division Commander, the Investigations Lieutenant, the Patrol Commander and the Deputy Police Chief. The selection committee may interview candidates for this position.
3. Committee members will minimally use the following criteria as a guide in determining the most appropriate candidate:
 - Personal and professional qualifications.
 - Performance evaluations.
 - Disciplinary history.
 - Special skills relevant to the position sought.
 - Length of service in present position.
 - Prior specialized experience.
4. The committee will recommend one person to the Police Chief, or their designee, for selection. The Police Chief, or their designee, may select the recommended candidate or not. If the recommended candidate is not selected, the committee will make a second recommendation from the list of remaining candidates. This process may be repeated until a candidate is selected for appointment.

Duties of ILP/COPSS Detective

Manage or assist in the supervision of those on probation, parole or PRCS, conduct special investigations or special enforcement operations, gather information relating to criminal behavior by analyzing reported crimes, managing informant assets, gathering feedback from community members and interviewing offenders. Analyze information and turn it into usable intelligence, identify either loosely knit or organized criminal networks that may be operating in our jurisdiction and design and implement solutions or effective management plans aimed at reducing or controlling criminal behavior.

Duration of Assignment

The length of this assignment is 4 years, with the option of a one-year extension. This assignment will generally not exceed 5 years.

Minimum Requirements

1. Minimum of 3 years experience.
2. Off probation.
3. Demonstrated ability to write clear, concise, timely, and detailed police reports.
4. A willingness to work various shifts, including the possibility of being “on call”.
5. Ability to work independently with little supervision.
6. Have demonstrated organizational and time management skills.
7. The ability to work with other agencies and present a positive image to the public.

Application Process

Upon notice of vacancy, qualified officers may submit a letter of interest to Professional Standards; which includes time in law enforcement, previous specialty assignments, a statement that they meet the minimum requirements for the position, and any special knowledge or skills possessed which should be considered.

Selection will then be made using the following process:

1. A selection committee will convene to evaluate candidates who apply for the position.
2. Selection committee members will include the ILP/COPPS Sergeant, the Special Operations Division Commander, the Patrol Commander, and the Deputy Chief. The selection committee may interview candidates for this position.
3. Committee members will minimally use the following criteria as a guide in determining the most appropriate candidate:
 - Personal and professional qualifications.
 - Performance evaluations.
 - Disciplinary history.
 - Special skills relevant to the position sought.
 - Length of service in present position.
 - Prior specialized experience.
4. The committee will recommend one person to the Police Chief, or their designee, for selection. The Police Chief, or their designee, may select the recommended candidate or not. If the recommended candidate is not selected, the committee will make a second recommendation from the list of remaining candidates. This process may be repeated until a candidate is selected for appointment.

Position Training

Professional Organizations

Required within one year of assignment

1. ICI Investigations Core Course, 80 hrs (all)

2. POST Interview and Interrogation- CCN 31445 – 40 hrs (all)

Recommended prior to assignment

1. ICI Basic Investigations Core Course- Robert Presley Institute -84 hrs
2. POST Interview and Interrogation- CCN 31445 – 40 hrs
3. Search Warrant Preparation Course- CCN 2420, 24270, 24260- 16-32 hrs

Recommended during assignment

1. Search Warrant Preparation Course- CCN 2420, 24270, 24260- 16-32 hrs
2. ICI Sexual Assault Investigations- CCN 33430 - 40 hrs
3. Completion of ICI program